

ORDINANCE 315

AN AMENDMENT TO ORDINANCE NO. 294 ADOPTED ON JANUARY 3, 2022 AND TITLED  
“ADMINISTRATIVE SCHEDULE OF FEES FOR THE CITY OF PRESTON”

1. Unless otherwise specifically stated in State of Local Laws, the following fees are established and deemed appropriate for use by the City Administrator of the City of Preston:

**General Fees**

Returned Check Charge \$30.00 Per Check  
On-Sale 3.2 Liquor License \$75.00 Annual  
Off-Sale 3.2 Liquor License \$38.00 Annual  
On-Sale Intoxicating Liquor License \$750.00 Annual  
On-Sale Sunday Liquor License \$200.00 Annual  
Off-Sale Intoxicating Liquor License \$100.00 Annual  
Club On-Sale Liquor License \$300.00 Annual  
Consumption and Display Permit \$100.00 Annual  
Temporary Liquor License \$15.00 Per License  
Dog/Cat License \$5.00 Annual (\$1.00 Late fee)  
Dog/Cat at Large \$25.00 Initial Pick-up Fee  
Dog/Cat Shelter Fee \$5.00 Per day  
Special Vehicle 3-year Permit Fee \$60.00  
Solid Waste License \$10.00 Annual  
Commercial Applicators Fee \$25.00 Annual  
Council Room Rent \$20.00 Per Day, Business Days Only  
Election Filing Fees \$2.00 Per Filing  
Street Vacation Fees \$100.00  
Black/White Copies \$0.25 Per Page  
Color Copies \$0.25 Per Page  
Notary Signature \$1.00  
Laminating \$1.00 Per Page  
Fax Incoming \$0.25 Per Page  
Fax Outgoing \$1.00 Per Page

**Planning & Zoning Fees**

Zoning Permit Fee  
Administration Fee for Zoning Permit  
    \$10.00 Per Permit  
    \$4.00 Per 100 Sq. Ft.  
Request for Special Meeting \$100.00  
Conditional Use Permit Application Fee \$150.00  
Variance Application Fee \$100.00  
Sign Permit \$10.00  
Rezoning Fee \$100.00  
Preliminary Plat Fee \$100.00  
Sewer Permit \$10.00  
Planned Unit Development Hearing \$100.00  
Demolition Permit \$10.00

**Tourism Fees**

Lodging Tax 3% Each Lodging Facility/Per Room/Per Night

### **Police Department Fees**

Police Reports \$5.00 Per Report

### **Street Department Fees**

Sidewalk snow removal

1<sup>st</sup> offense per season \$20.00 + contractors actual invoice amount

2<sup>nd</sup> offense per season \$40.00 + contractors actual invoice amount

3<sup>rd</sup> offense per season \$80.00 + contractors actual invoice amount

Street Light Fee \$2.35 per month, per meter

Storm Water Fee Residential \$5.67 Based on the Residential Equivalent Factor and Residential Equivalent Unit

Storm Water Fee Commercial \$22.66 Based on REF and REU

Sanding Fee for private lots and drives

<3500 Square Feet \$35.00 Minimum

3500-13500 Square Feet \$50.00

>13500 Square Feet \$65.00

Road Rock Fee for private lots and drives

<12,000 Square Feet \$50.00

12,000-15,000 Square Feet \$60.00

>15,000 Square Feet \$75.00

Labor Reimbursement Rates

Regular Hours \$55.00 per hour/per person

Overtime Hours \$82.50 per hour/per person

Equipment Reimbursement Rates (does not include labor unless noted)

Bucket Truck \$75.00 Per Hour

Digger Truck \$75.00 Per Hour

Mini Excavator \$75.00 Per Hour

Vac Trailer \$50.00 Per Hour

Skid Loader \$75.00 Per Hour

Sweeper \$75.00 Per Hour

Vibratory Roller \$50.00 Per Hour

Backhoe \$75.00 Per Hour

Dump Truck \$50.00 Per Hour

All Public Works Pick-ups \$50.00 Per Hour

Deutz Tractor \$50.00 Per Hour

Sewer Jetter \$50.00 Per Hour

Air Compressor (Jack Hammer) \$50.00 Per Hour

Chipper & Truck \$100.00 Per Hour

Sewer Camera

1<sup>st</sup> occurrence no charge

Subsequent occurrences \$30.00 Per Day

Trash Pump (Gas) \$40.00 Per Day

Small & Big Chain Saws (Gas) \$40.00 Per Day

Powered Extendable Pruner (Gas) \$30.00 Per Day

Wheel Saw (Gas) \$40.00 Per Day

Sump Pump (Electric) \$30.00 Per Day

Trench Box \$50.00 Per Day

### **Fire Department Fees**

Fire Calls \$400.00 Per hour

### **Library Fees**

#### Copies

Black/White \$0.10  
Color \$0.50

### **Park Board Fees**

#### Ballparks

Concession Stand Rental \$50 deposit + \$15.00 Per Stand/Per Day

#### Tournaments Field Reservation Fees

Ball field Deposit \$150.00 Per Event (1 to 2 days)  
Ball field \$75.00 Per Field/Per Day (1 to 2 days)

#### General Games & Practices

Field Rental \$15.00 Per Field/Per Day

#### Swimming Pool

Daily Admittance \$5.00  
Single Season Pass \$60.00  
Family Season Pass \$110.00

#### Swimming Lessons

Resident \$45.00  
Non-Resident \$55.00  
Private Lessons \$75.00

#### Garden Plots \$15.00

Tennis/Basketball Courts Reservation fee \$50.00 Deposit; \$10.00 Per Day Rental

### **EDA Fees**

Revolving Loan Fee \$500.00 Per loan

### **Utility Fees**

#### Connection Fees

Sewer \$300.00  
Water \$120.00  
Electric \$50.00

#### Monthly Charges

See Utility Rate Fee Schedule

#### Reconnect Fees

Electric \$50.00 After hours rate \$140.00  
Water \$50.00

2. Areas not covered herein may require a fee payment which shall be determined at the discretion of the City Administrator.
3. This Ordinance shall take effect and be in force upon publication.

**BE IT ORDAINED** this 17<sup>th</sup> day of February 2026, by the City Council of the City of Preston.

**CITY OF PRESTON**

**ATTEST:**

By: \_\_\_\_\_  
Kurt Reicks, Mayor

\_\_\_\_\_  
Ryan Throckmorton, City Administrator