



210 FILLMORE ST W

PO BOX 657

PRESTON, MN 55965

P: 507-765-2153 F: 507-765-2794

City of Preston EMS is currently seeking Emergency Medical Technicians (EMTs) to join our BLS ambulance service. Preston is located 35 miles SE of Rochester and offers exceptional outdoor recreational opportunities including fishing, hunting, biking, and hiking. Job responsibilities include providing pre-hospital emergency care, cleaning, and restocking equipment along with other tasks as directed. This position will require you to be on-call 24-hour shifts Friday 6pm to Saturday 6pm or Saturday 6pm to Sunday 6pm with an hourly rate of \$16.26/hr and will offer the flexibility to enjoy ample time outside of the station while being on-call. Lodging arrangements will be provided as needed. MN EMSRB licensed EMTs with prior EMS experience are highly encouraged to apply; experience preferred but not required with 12-lead cardiac monitoring, IV, LUCAS mechanical CPR, electronic reports, and CEVO. Preston EMS is currently hiring multiple openings to develop a pool of EMTs. Applications are available at www.prestonmn.org or at Preston City Hall, 210 Fillmore ST W, Preston, MN. Applications will continue to be reviewed as needed.

Please return applications with letter of interest to:

City of Preston

Attn: EMT position

PO Box 657

Preston, MN 55965

Emergency Medical Technician Casual Position

Position Title: Emergency Medical Technician
Department: Ambulance
Supervisor's Title: Ambulance Director

Pay Rate: 2 Step 2 Fixed
FLSA Status: Non-exempt
Work Status: Part-time

Purpose

The Emergency Medical Technician (EMT) is responsible for delivering and administering high quality care and transportation to ill and injured persons. The EMT must demonstrate clinical competency and compassion in providing for physical and emotional needs of patients.

Organizational Relationships

Reports to: Ambulance Director

Communicates with: *Internally* – EMTs/Drivers, City/Utility employees
Externally – Customers and patients, other health care professionals (hospitals, first response agencies, and insurance representatives), County dispatch and social services personnel, suppliers and vendors, and media.

ESSENTIAL FUNCTIONS

- Provide pre-hospital emergency care according to established medical protocols.
- Perform triage and a variety of emergency medical treatments at the Basic Life Support level.
- Provide continuing care and treatment while enroute to an emergency medical facility; monitor and report changes in patient condition.
- Under medical direction and following prescribed standing orders perform a variety of invasive and non-invasive therapies including but not limited to assessment and evaluation of the ill and injured, cardiopulmonary resuscitation and defibrillation, administration of medications, agents and solutions, and pulmonary ventilation, application of dressing and bandages, control of shock, and immobilization of fractures, and all other skills contained within the Department of Transportation manual of knowledge objectives for EMTs.
- Drive the ambulance to emergency scenes, transport patients to hospitals.
- Employ safe lifting and moving techniques. Maintain ambulance vehicle, equipment and station.
- Handle radio communications during emergency and non-emergency situations professionally.
- Keep records and logs on daily activities.
- Perform related duties as assigned by management.
- Ensure ambulance service functions at an appropriate level of preparedness
- General Office skills (answer phones, typing, filing)

OTHER DUTIES AND RESPONSIBILITIES

- Cleaning equipment, Inventory and re-stocking of supplies
- Performs other related duties and responsibilities as assigned by supervisor or apparent.
- Attends trainings and meetings as directed.

REQUIRED KNOWLEDGE, SKILLS, and ABILITIES

- Knowledge of all applicable laws/rules/regulations related to ambulance and EMS operations

~City of Preston~

- Knowledge of roads and highways found in service area
- Skill in responding to angry and or upset customers
- Skill in operating ambulance and EMS equipment
- Ability to quickly respond to emergency decisions and take appropriate action
- Ability to communicate effectively, orally, and in writing, and speak / present to a variety of groups
- Ability to exert light to moderate to considerable physical effort in performing work with ambulance and emergency medical services.
- Ability to use a computer and related software (MS Office, Imagetrend EPCR)
- Ability to handle confidential information with discretion.
- Ability to work with minimal supervision.
- Ability to comprehend and follow oral and written instructions.
- Ability to comprehend and apply the Open Meeting Law and Data Practices Act.
- Ability to establish effective working relationships with City and Utility officials, supervisors and their employees, representatives of other governmental units, and the general public.
- Knowledge of, and skill in, the correct use of English in business writing.
- Ability to work independently and plan, organize and prioritize work tasks.
- Ability to prepare work results with 100% completeness and accuracy.
- Ability to handle multiple ongoing tasks and complete work in a timely manner.

Machines, tools, and equipment used: Computer and printer, phone, calculator, and other typical office equipment.

MINIMUM REQUIREMENTS

- MN State Certified Basic EMT, current BLS CPR certificate and prior Fire/EMS experience. EVOC Certified with a Class D Driver's license.

Preferred Qualifications

- 1 Year experience as an EMT including IV experience, 12-lead Cardiac monitoring, LUCAS CPR device, EPCR knowledge
- National Registered EMT
- First Aid/CPR Instructor or willing to obtain
- Statewide Trauma Protocol Implementation Process

Working Conditions

Work is performed both inside and outside depending on activity. Work involves a variety of movements such as standing, walking, sitting, bending, crouching, pushing, pulling, repetitive movements, and twisting. Exposure to temperature extremes and infectious diseases while responding to calls. Calls may involve lifting or carrying people and heavy equipment. Operates a vehicle, radio, and EMS equipment.